



Toddler, Preschool, JK/SK Admission Sequence 2009 - 2010

Montessori

SCHOOL OF CAMBRIDGE

Toddler • Preschool • JK,SK • Grades 1 to 3 Not-for-profit • Est. 1972

Administration: 9 Roseview Ave., Cambridge, ON N1R 4A5

519-622-1470 or e-mail at montessori@on.in.ca www.montessori-of-cambridge.org

1. **Inquiry** - Parents telephone or e-mail to ask for information about enrolling a child. They may be referred to the website or information may be mailed/e-mailed to them.
2. **Tour/Overview** - Parents will be asked to arrange to meet with the Principal or a teacher after school hours to have an overview tour of the classroom and ask questions about the children's programs. Information will be given on Montessori principles, the school's organizational structure, the role of parents, tuition fees, admissions procedure and criteria. A Waiting List/Intent to Register Form may be requested at this time.
3. **Observation Visit** - Parents are strongly encouraged to make an appointment to observe a class in session.
4. **Waiting List/Intent to Register Form** - The completed form accompanied by a non-refundable fee is returned to the school.
5. **Offer of Admission** - A place in the school will be offered based on the following Admissions criteria:
 1. Space is available in the school
 2. Age of child - Enrollment policy gives preference to preschool children 2 1/2 to 3 1/2 years of age (toilet-trained) and for the toddler program, ages 18 months and up.
 3. Date when Waiting List/Intent to Register form is received.
 4. Commitment of parent to Montessori educational approach
5. **Enrollment** - To ensure placement in the school, the completed REGISTRATION FORM and TUITION AGREEMENT with required POST-DATED CHEQUES must be submitted to the school **within one week** of the Offer of Admission.

Toddler

<p><i>Program A</i> 3 hours (or less) without lunch Arrival between 8:30 and 9:00 a.m. and departure at 11:30 a.m. Fees - \$175 deposit and ten monthly installments of \$525</p>	<p><i>Program B</i> 6 hours (or less) with lunch Arrival between 8:30 and 9:00 a.m. and departure within 6 hours Fees - \$175 deposit and ten monthly installments of \$770.</p>	<p><i>Program C</i> More than 6 hours with lunch Arrival between 7:30 and 9:00 a.m. and departure generally between 4:00 and 5:30 p.m. Fees - \$175 deposit and ten monthly installments of \$970.</p>
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Preschool, JK, SK

<p><i>Half Day Mornings</i> - 9:00 a.m. to 11:30 a.m. or <i>Half Day Afternoons</i> - 1:00 p.m. to 3:30 p.m. Fees - Deposit \$175 and ten monthly installments of \$420.</p>
<p><i>School Day</i> - 8:30 a.m. to 4:00 p.m. Fees - Deposit of \$175 and ten monthly installments of \$840</p>
<p><i>Full Day</i> - 8:00 a.m. to 5:00 p.m. Fees - Deposit of \$175 and ten monthly installments of \$865 Early arrival at 7:30 a.m., late pickup at 5:30 p.m. additional \$25 per month each</p>

Elementary

<p>8:30 a.m. to 3:30 p.m. Fees - Deposit \$325 and ten monthly installments of \$845. Late pickup at 5:30 p.m. additional \$130 per month.</p>
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6. **Confirmation** - You will receive a confirmation package. Child is enrolled and a place in the school is confirmed.
7. **Orientation** - Orientation will be scheduled for the child to be introduced to the teachers and the classroom.
8. **Admittance to Class** - All additional forms (immunization form, health/medical form) must be completed in full and submitted to the school prior to the child's attendance.